Endnote X and Endnote Web

On the portability of Endnote libraries

How to make your Endnote library portable?

- 1) Export file:
  - exporting a text file, importing it in an empty Endnote library
- 2) Compressed file
  - make 1 compressed file of your Endnote library including the belonging PDF-files
- 3) Endnote web
 - No more Endnote program necessary on your desktop, open your Endnote libraries on the web

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Content

- Basics Endnote functions
- Exporting / Importing
- Endnote X and PDF management
- Endnote web
- Toggle between Endnote X and Endnote web

Endnote basics: 3 functions

- online search tool
  - Search online and/or import
- reference and image database
  - Organize your private library including images and PDF files
- bibliography and manuscript maker
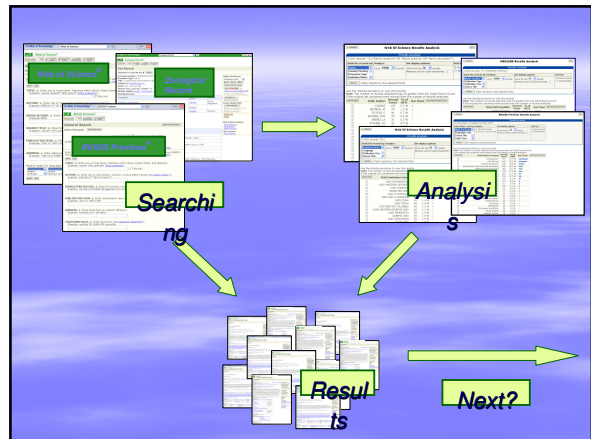 - Cite While You Write feature in MS Word

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Open Default library

- From Edit – Preferences
- Choose LIBRARIES
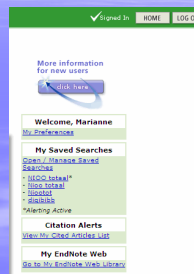- Click ADD OPEN LIBRARIES
  - More than 1 possible
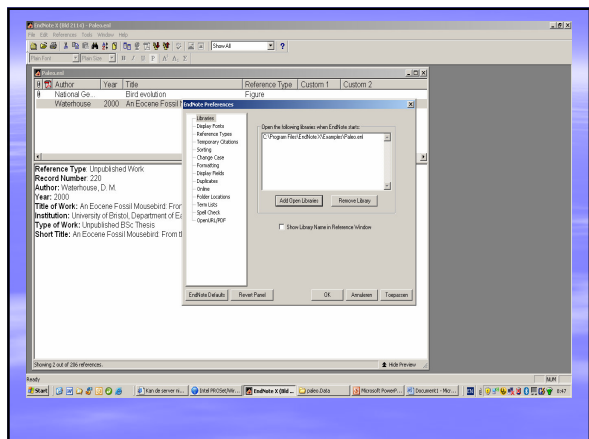
Web of Science

- Search
- [Analyze your search results]
- Save your search results in an Endnote library

Searching

Analysis

Results

Next?

Update

- Register / Login to save your searches etc.
- Make an alert on your search question
- Go to the alerted section
- Download references to your file

Show references

- In the Library window in one line
  - Change via Edit – Preferences – Display View
- In the Reference window in a selected style
  - Special NIOO styles available

Styles

- Select Output style
  - Via Select another style
  - Via Edit – Output styles-open Style Manager
  - Sort on category or on Name and choose the preferred journal
- See also author instruction
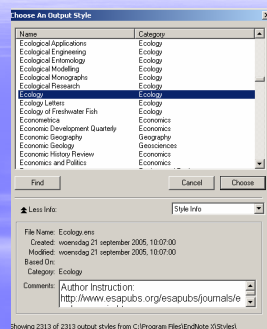
Endnote files

- Program in C:
- Data files can be anywhere you like (P:\)
  - Library.enl (dot ENL is library)
  - Library DATA folder
- Styles on c: (save your homemade styles in another place before updating, or better: send them to the library)
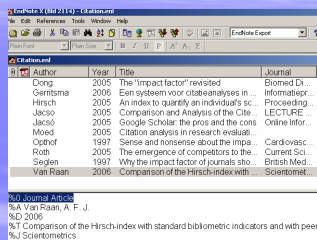
Export to import

- **Make a selection of the references you want to export**
- **Choose style ' Endnote Export'**
- **Choose File – Export**
- *****
- **Open the other Endnote library in which you want to import**
- **Choose import – Endnote import**

Selection database

- For example I have an Endnote library with 266 references from recent literature on citation analysis
- I want to work with 10 references
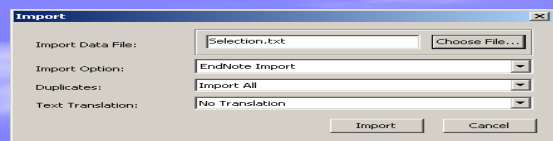- For these 10 I make a special Endnote library

Export

- Select
- Choose style
  – Endnote Export
- File – Export
- To file
  – SELECTION.TXT

Create a new library

- Choose File – New
- Give your library a name: Selection.enl
- Import (option: Endnote import)


Portability Export/Import

- **Pre**
  – Small file, easy to transport
  – Share references with colleagues

- **Con**
  – No PDF management
  – Require Endnote program on other location

Endnote X

- **PDF linking**
- **Reference Library Display**
- **Reference Editing**

- **Make sure to make an update on Endnote X (via Help – Endnote Program Updates)**

PDF management

- Drag and drop the PDF file into the library window into the column with the PDF logo
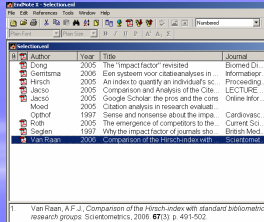
PDF link

- Absolute link
  - Leave PDF where it is and make a link to the file
  - Accessible from multiple files
- Relative link
  - Incorporate the PDF into the DATA folder of your library
  - Portable if you want to put your Endnote library somewhere else (compressed library option)

Open PDF via Endnote menu File - PDF
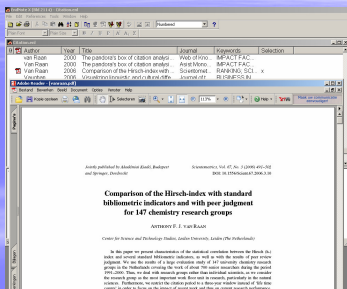
Takeaway library

- Make a compressed file of your Endnote library including the PDF's
- Choose from the File menu the command SEND TO – COMPRESSED LIBRARY
- A dot ENLX file is created.
- You can copy this file anywhere, for example to a memory stick and take it away
- Open the file in Endnote to extract the library and have access to the PDF's

Files

- Compressed library file:
  - Citation.enlx

- Endnote Library:
  - Citation.enl
- In folder Citation.Data:
  - PDF
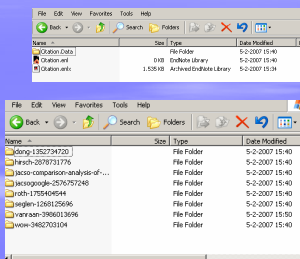
Backup copy

- Save your Endnote library file together with the DATA folder into a compressed file
  - Choose FILE – Send to – Compressed library
- Your file is now saved as an .enlx file
- *
- Open the .enlx files in the same way you open library
- The compressed file will be unzipped

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Portability Endnote X

- **Pre**
  - Relative small file, easy to transport
  - PDF management

- **Con**
  - Require Endnote X program on other location
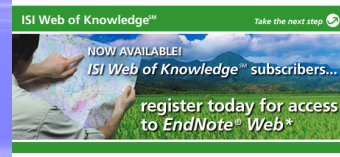
Endnote Web

Nothing local

- **Use Endnote web to be fully free of your local installation of Endnote**
- **Use your registration to WoS:**
  - you open WoS with your NIOO-KNAW account recognized on IP-address (via NIOO or via Proxy)
  - you login for your personal WoS (the same that you already made for your alerts/updates, save histories)

Endnote Web

- No install Endnote Web, just login WoS
- In Endnote web no PDF's on the server, so always use URL
- First in folder "unfiled", then move to another folder

Access *EndNote Web* via *ISI Web of Knowledge*

- Personalize *ISI Web of Knowledge* with an *EndNote Web* library
- Navigate directly to *EndNote Web* from *ISI Web of Knowledge*

Save results from *ISI Web of Knowledge* easily

- Choose Records of Interest
- Click to export to *EndNote* desktop
- *Now* also – Click to save to *EndNote Web*
- Track Records in the Web of Knowledge

Endnote web library folders

- Choose My Library in browser on the Endnote web toolbar
- Make a new folder ' selection'
- You can now access this folder from anywhere, from where you can access WoS

Folders vs. Libraries

- In Endnote Web you ' move' your saved searches from the ' unfiled' folder to a folder of your choice (or make a new one).
- You can share a folder with your colleagues

Transfer your Endnote library to web

- Make a selection in Endnote X
- From the TOOLS menu choose TRANSFER REFERENCES
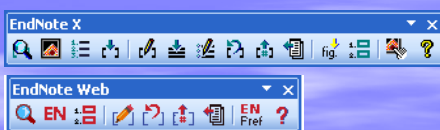- Connect to your Endnote web
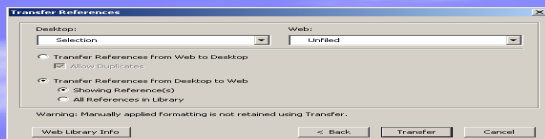
CWYW

- Cite While You Write
  - Add-in in Word to assist you in citing and referring to literature in the text that you are writing.
  - Install Endnote web toolbar via Download Installations on the bottom of the Endnote web pages

CWYW toolbars

- Toggle between Endnote X toolbar and Endnote Web toolbar via EN PREF - Applications

Portability Endnote Web

- Pre
  - No Endnote X program on other location required
  - Share folders

- Con
  - No PDF management
  - [CWYW requires toolbar installation]

Conclusion

- Make smaller libraries for easy manipulation
- Use Endnote X to organize and manage your PDF's
- Make a personal account in WoS for saved searches and Endnote Web
- Use Endnote Web complementary on Endnote X
- Transfer EN Web folders to EN X for backup

Manuals

- Help file in Endnote
- PDF help files in Endnote Program Folder on C:\Program Files\Endnote X:
  - Endnote.pdf
  - GettingStartedGuide.pdf
- Online on www.endnote.com/support

For help and information

Marianne van der Heijden
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Next in Nieuwersluis: Wednesday Feb 21
Next in Heteren: Tuesday Feb 27
Next in Yerseke: Monday March 5